

**PROPOSED  
MINUTES  
of the**

**APPROVED MINUTES  
July 12, 2017  
REGULAR MEETING of the BOARD OF EDUCATION  
of the  
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT  
Held in the Senior High School, Room 11  
Conklin, New York, County of Broome**

**MEMBERS  
PRESENT:** Mr. Robert Strick  
Ms. Kelly Howe  
Mr. Mark Leighton  
Mr. Robert Sullivan  
Mrs. Suzanne Vimislik

MOTION Vimislik  
SECONDED Sullivan  
APPROVED 8/16/17

**MEMBERS  
ABSENT:** Mr. Ryan Andres  
Mrs. Mary Haskell

**ALSO  
PRESENT:** Mr. Roland Doig, Superintendent  
Ms. Natalie Brubaker, Assistant Superintendent  
Ms. Karen Mullins, District Clerk  
Mr. Ethan Berry, Business Executive

Mr. Robert Strick, Board President, called the meeting to order at 6:09 pm.

**RECORD OF ATTENDANCE** – Mr. Sullivan made a motion, seconded by Mr. Leighton, to accept into record the attendance for the July 12, 2017, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

**APPROVAL OF MINUTES** – Mr. Sullivan made a motion, seconded by Mrs. Vimislik to approve the minutes of the May 17, 2017, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

**VOICE OF THE PUBLIC #1** – No Comments

**NEW BUSINESS** – No Report

**SUPERINTENDENT'S REPORT** –

**Resolutions** – Mr. Sullivan made a motion, seconded by Mr. Leighton, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 8 services recommended on the CSE list dated 6/13 – 6/21/17

Resignation – that the following resignation be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Effective Date</u>
Emily Whitaker	Bus Monitor Transportation	6/20/17

Appointment Middle School Principal (Revised) - that Carmen Marino be appointed to the position of Principal, current assignment at the RTS Middle School, effective July 17, 2017, at a salary of \$87,000, with a three-year probationary period, and is eligible for tenure July 17, 2020.

Instructional Appointment – that the following instructional appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Certified</u>	<u>Rate of Pay</u>	<u>Effective Date</u>	<u>Tenure Date</u>
Nicole Manning	Teacher	Initial – <i>Early Child B-2, Child Ed 1-6</i>	As Per Contract	9/5/17	9/5/21

Non-Instructional Substitute Appointments – that the following non-instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Kathryn Farley	Substitute Typist & Teacher Aide	\$9.70 Per Hour	7/13/17
Josephine Albrechta	Laborer	\$9.70 Per Hour	7/13/17
Danette Singer	Substitute Typist	\$13.16 Per Hour	7/13/17

2017-18 Department Chairpersons – that the following Department Chairpersons be approved at the contractually negotiated stipend for the 2017-18 school year:

<u>Name</u>	<u>Department</u>	<u>Name</u>	<u>Department</u>
Lorraine Buckley	HS Science	Sharon Rowe	HS LOTE
Margaret Guyette	HS English	Jeff Renner	HS Art
Richard Brice	HS Math	Jim Apicella	HS Music (split)
Norm Cline	HS Social Studies	Gail Markstein	MS Music (split)

Dignity Act Coordinators – that the following Dignity Act Coordinator appointments for the 2016-17 school year be approved:

<u>Name</u>	<u>Building</u>
Heather Fitzgerald	High School
Daniel Kosick	Middle School
Anita Barry	Brookside Elementary
Stacey Martin-Stilloe	Donnelly Elementary

Athletic Training Services – that the athletic training services of Charles Hutchinson, Certified Athletic Trainer, and athletic injury services of John Dancesia, Advanced Emergency Medical Technician Critical Care Medic, be approved for the 2017-18 school year at a combined stipend not to exceed \$14,000 be approved.

Secondary Scheduling Coordinator – that Marissa Paulo be approved as the Secondary Scheduling Coordinator at a stipend of \$5000, for the 2017-18 school year.

Extended Season Coaching Payments – that the following extended season spring coaching payments be approved:

<u>Name</u>	<u>FALL Timeframe</u>	<u>Total</u>
Ted Hudock	1 week extended season head coach	As Per Contract
Nathanael Dingman	1 week extended season head coach	As Per Contract
Marion Foley	1 week extended season head coach	As Per Contract
<u>WINTER</u>		
Mark Ward	2 weeks extended season head coach	As Per Contract
Pat Hogan	2 weeks extended season assistant coach	As Per Contract
Chad Freije	2 week extended season head coach	As Per Contract
Ray Haskell	2 weeks extended season assistant coach	As Per Contract
Ray Lasky	3 weeks extended season head coach	As Per Contract
Rick Pflanz	3 weeks extended season assistant coach	As Per Contract
<u>SPRING</u>		
Mary Shea	2 weeks extended season head coach	As Per Contract
Seth Cosens	1 week extended season head coach	As Per Contract
Marion Foley	1 week extended season head coach	As Per Contract
Rick Cleary	1 week extended season assistant coach	As Per Contract
Brian Staiger	1 week extended season assistant coach	As Per Contract
Bob Weingartner	1 week extended season assistant coach	As Per Contract
Karen Bidwell	2 weeks extended season head coach	As Per Contract
Steve Haskell	1 week extended season head coach	As Per Contract
Chad Freije	1 week extended season assistant coach	As Per Contract
Anthony Ruffo	1 week extended season head coach	As Per Contract

Air Temp Contract – that the Board President and the Superintendent of Schools are hereby authorized to execute the District Wide Management Automated Logic Control Contract with Air Temp Heating & Air Conditioning, Inc. on behalf of the district, at fees of \$36,768 for the 2017-18 school year, and \$38,448.00 for each of the 2018-19 and 2019-20 school years.

Lourdes Hospital Service Agreement – that the continuation of the Service Agreement with Our Lady of Lourdes Hospital for physician services to meet the needs of the students and the requirements of the New York State Education Department.

C & S Contract – that the Board President and the Superintendent are hereby authorized to execute the Construction Management Contract with C & S Companies on behalf of the District in connection with the 2018-19 Capital Improvement Project, at a fee of \$598,656 for basic services plus additional reimbursements as provided under the contract.

Food Service Bids – that the following food service bids are awarded for the 2017-18 school year:

- Vending – Pepsi
- Small Wares – Joseph Filihan
- RESOLVED, that the Board of Education of the Susquehanna Valley Central School District participate in Cooperative bidding for the following bids with other school districts in New York State:
  - Grocery– one school year (2017-2018)
  - Paper Products – twice per school year – (8/2017 – 12/2017) – (1/2018– 8/2018)
  - Meat/Cheese/Dairy – every two month (5 times per school year)
    - June 2017 for August 2017 – October 2018
    - October 2017 for November 2017 – December 2017
    - December 2017 for January 2018 – February 2018
    - February 2018 for March 2018– April 2018
    - April 2018 for May 2018– August 2018
  - Processing of U.S.D.A. Commodities (Net Off Invoice) – one school year (2017-2018)
  - Milk & Milk Products/Ice Cream & Other Frozen Desserts – one school year (2017-2018)
  - Bread & Bread Products – one school year (2017-2018)
  - Smart Snack Bid – one school year (2017-2018)
  - Small Wares – one school year (2017-2018)
  - Geographical Fruit/Vegetable – one school year (2016-2017)
  - Vending Products – 2017-2018, 2018-2019, 2019-2020 (three school years)

BE IT FURTHER RESOLVED, that Mark Bordeau, Director of Food Services, Broome Tioga BOCES, or Designee be designated to receive and open said bids and

BE IT FURTHER RESOLVED, that the Board of Education of the Susquehanna Valley Central School District reserves the right to accept or reject any or all bids.

Bid Awards –

- RESOLVED, upon the recommendation of the Superintendent of Schools and the Purchasing Agent, that the Susquehanna Valley Board of Education approve bid SV2017-2018:09 for the Brookside Walk-In Freezer and that it be awarded to Main Ford General Supply, of 355 Lyell Avenue, Rochester, New York 14606 at a bid price of \$27,046.00.
- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Buildings & Grounds, that the Susquehanna Valley Board of Education approve bid SV2017-2018:07 for Electrical Time & Material and that it be awarded to Rozy's Electric of 4 John Street, Binghamton, NY 13903.
- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Buildings & Grounds, that the Susquehanna Valley Board of Education approve bid SV2017-2018:08 for Plumbing Time & Material and that it be awarded to United Plumbing & Heating Inc. of 868 Chenango Street, Binghamton, NY 13901.

Miscellaneous Items Disposal –

- Whereas, the Susquehanna Valley School District has 15 Singer Sewing Machines that no longer have value to the district since they are beyond repair and no longer used, let it be resolved that the Board of Education

directs the district Purchasing Agent to remove these items. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the items to the party willing to pay the highest price; second, if these items cannot be sold, to donate them to another public school or charitable organization; and, third, if these items cannot be sold or donated to dispose of them as trash.

- Whereas, the Susquehanna Valley School District has an old piano, amplifier, textbooks and classroom materials that no longer have value to the district since they are beyond repair and no longer used, let it be resolved that the Board of Education directs the district Purchasing Agent to remove these items. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the items to the party willing to pay the highest price; second, if these items cannot be sold, to donate them to another public school or charitable organization; and, third, if these items cannot be sold or donated to dispose of them as trash.
- Whereas, the Susquehanna Valley School District has stringed instruments and chimes that no longer have value to the district since they are beyond repair and no longer used, let it be resolved that the Board of Education directs the district Purchasing Agent to remove these items. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the items to the party willing to pay the highest price; second, if these items cannot be sold, to donate them to another public school or charitable organization; and, third, if these items cannot be sold or donated to dispose of them as trash.
- Whereas, the Susquehanna Valley School District has athletic uniforms that no longer have value to the district since they are very old and are no longer used, let it be resolved that the Board of Education directs the district Purchasing Agent to remove these items. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the items to the party willing to pay the highest price; second, if these items cannot be sold, to donate them to another public school or charitable organization; and, third, if these items cannot be sold or donated to dispose of them as trash.
- Whereas, the Susquehanna Valley Central School District has AV Equipment and a piano (see attached listing) that no longer have value to the District since they are obsolete and in very poor condition, let it be resolved that the Board of Education directs the District Purchasing Agent to remove these items. Furthermore, via this resolution, the Board of Education authorizes the Purchasing Agent to: first sell these items to the party willing to pay the highest price; second, if these items cannot be sold, to donate them to another public school or charitable organization; and, third, if these items cannot be sold or donated to dispose of them as trash.

Affordable Care Act – WHEREAS, the Susquehanna Valley Central School District maintains a group health plan for its employees (“health plan”); and

WHEREAS, the (Insert District Name) School District is required to offer coverage under its health plan to eligible full-time employees pursuant to the Patient Protection and Affordable Care Act (“ACA”); and

WHEREAS, the (Insert District Name) School District employs persons for variable hours whose full-time status must be determined pursuant to guidance issued under the ACA;

NOW THEREFORE BE IT RESOLVED that the School District hereby is, authorized and directed to establish and maintain procedures for the purposed of compliance with the ACA, including but not limited to the following:

1. For variable-hour employees, the (Insert District Name) School District shall establish a 12-month standard measurement period beginning July 1, 2017 and ending the following June 30, 2018;
2. The initial measurement period for new variable-hour employees shall be the 12-month period beginning on the date of hire and ending on the anniversary date thereof;
3. The administrative period following the standard measurement period if the period beginning July 1, 2018 and ending August 31, 2018;
4. The administrative period for new variable-hour employees shall be the 30 day period following the anniversary date; and
5. The stability period, during which time a variable-hour employee’s status as eligible or ineligible for health plan coverage is fixed, is the period beginning September 1, 2018 and ending August 31, 2019.

BE IT FURTHER RESOLVED that the School District is authorized and directed to take such actions as determined necessary or proper to give effect to this resolution.

Upon vote the motion was approved unanimously. (5 yeases)

**Bond Resolution** – Mrs. Vimislik made a motion, seconded by Mr. Leighton, that the BOND RESOLUTION DATED JULY 12, 2017.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$428,630.17 BONDS OF SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT AT CONKLIN, BROOME COUNTY, NEW YORK, TO PAY THE COST OF THE PURCHASE OF (A) TWO (2) 66-PASSENGER SCHOOL BUSES AT AN ESTIMATED COST OF \$115,847.56 EACH, (B) ONE (1) WHEELCHAIR BUS AT AN ESTIMATED COST OF \$141,355.05 AND (C) ONE (1) 18- PASSENGER BUS AT AN ESTIMATED COST OF \$55,580, FOR SAID SCHOOL DISTRICT, FOR SAID SCHOOL DISTRICT.

WHEREAS, at the Annual Meeting of the qualified voters of Susquehanna Valley Central School District at Conklin, Broome County, New York (the "School District"), held on May 16, 2017, a proposition was duly adopted authorizing the Board of Education of said School District to purchase (a) two (2) 66-passenger school buses at an estimated cost of \$115,847.56 each, (b) one (1) wheelchair bus at an estimated cost of \$141,355.05 and (c) one (1) 18-passenger bus at an estimated cost of \$55,580, as described therein, including preliminary costs, and cost incidental thereto, at an aggregate maximum estimated cost \$428,630.17, and such proposition providing for the levy of a tax therefor to be collected in installments, with \$428,630.17 obligations of said School District to be issued in anticipation thereof; and WHEREAS, it is now desired to provide for the authorization of such purposes and for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Susquehanna Valley Central School District at Conklin, Broome County, New York, as follows:

Section 1. The purchase (a) two (2) 66-passenger school buses at an estimated cost of \$115,847.56 each, (b) one (1) wheelchair bus at an estimated cost of \$141,355.05 and (c) one (1) 18-passenger bus at an estimated cost of \$55,580, each a specific object or purpose, including preliminary costs, and cost incidental thereto, at an aggregate maximum estimated cost \$428,630.17 is hereby authorized.

Section 2. The plan for the financing of the aforesaid maximum estimated cost shall be by the issuance of not exceeding \$428,630.17 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law, allotted to each specific object or purpose in accordance with the maximum estimated cost thereof.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid classes of objects or purposes is five (5) years each, pursuant to subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said Susquehanna Valley Central School District at Conklin, Broome County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- 2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper(s) of said School District for such purpose, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

Upon vote the motion was approved unanimously. (5 yeses)

**Resignation** – Mrs. Vimislik made a motion, seconded by Mr. Leighton, that the following resignation be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Effective Date</u>
Kelley Stewart	Teacher Aide	7/30/17

Upon vote the motion was approved unanimously. (5 yeses)

**Non-Instructional Appointment** – Mrs. Vimislik made a motion, seconded by Mr. Sullivan, that the following non-instructional appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Allison Chantry	Senior Typist	As Per Contract	8/1/17

Upon vote the motion was approved unanimously. (5 yeses)

**ASSISTANT SUPERINTENDENT'S REPORT** – Mrs. Brubaker reported that she was getting acclimated to her new office. She has been monitoring what the teachers have been doing this summer through CTLE and they had one teacher as a presenter at a workshop so far and was very well received. She said that she met with elementary principals, John Dancesia and Sue Hull to go over some things for Pre K, BK and kindergarten. She will be working with Mr. Marino over the next couple weeks to help him get acclimated with the Middle School. Mr. Strick congratulated Mrs. Brubaker once again, and Mr. Sullivan stated that he was very happy to have her in the District Office.

**BOARD OF EDUCATION DEVELOPMENT REPORT** – None

**VOICE OF THE ADMINISTRATORS** – None

**VOICE OF THE PUBLIC #2** – No Comments

**Executive Session** – Mr. Leighton made a motion, seconded by Mr. Sullivan, that the Board of Education meet in Executive Session to discuss personnel. Upon vote the motion was approved unanimously. (5 yeses)

At 6:22 p.m. the Board recessed

At 6:22 p.m. the Board met in Executive Session

At 6:51 p.m. the Board returned to Regular Session

**MOTION TO ADJOURN** – Mr. Sullivan made a motion, seconded by Mr. Leighton, that the meeting be adjourned. Upon vote the motion was approved unanimously. (5 yeses)

There being no further business, Mr. Strick adjourned the meeting at 6:52 p.m.

Respectfully submitted,

Karen A. Mullins  
School District Clerk